

2022-2023 School Committee Subcommittee Assignments/Charge

SUBCOMMITTEE	MEMBERS	OFFICERS	CHARGE
Budget & Warrant	<ul style="list-style-type: none"> • Brett Collins - Lancaster • Maureen Mazzone– Stow • Mike Horesh – Bolton • Scott Powell - Stow 	<ul style="list-style-type: none"> • Chair: Mike Horesh • Secretary: Maureen Mazzone 	<ul style="list-style-type: none"> • Create 2022-2023 calendar of meeting dates and key topics • Review bi-weekly warrant, recommend for SC approval • Review Budget/Actual expenditures monthly, review SC agreed upon reports as prescribed, elevate areas for discussion to SC • During budget season, review specific areas of interest as directed by the School Committee • Approve each meeting’s minutes at next scheduled meeting
Personnel	<ul style="list-style-type: none"> • Leah Vivirito – Stow • Amy Cohen – Bolton • Mike Horesh - Bolton 	<ul style="list-style-type: none"> • Chair: Mike Horesh • Secretary: Amy Cohen 	<ul style="list-style-type: none"> • Create 2022-2023 calendar of meeting dates and key topics • Support Superintendent in developing annual goals and provide recommendation to full School Committee • Guide SC in Superintendent mid-cycle and year-end evaluations • Recommend Superintendent annual compensation change • Review new or significantly enhanced/changed job descriptions and salary ranges, recommend for SC approval • Revise School Committee manual and present as recommendation to SC • Approve each meeting’s minutes at next scheduled meeting
Policy	<ul style="list-style-type: none"> • Karen Devine - Stow • Shandor Simon – Lancaster • Amy Vessels - Stow 	<ul style="list-style-type: none"> • Chair: Karen Devine • Secretary: Amy Vessels 	<ul style="list-style-type: none"> • Create 2022-2023 calendar of meeting dates and key topics • Finalize NRSD Policy suite review with MASC and recommendations for SC adoption • Serve as NRSC liaison to MASC for policy revisions due to regulatory/legislative changes and present recommendations to School Committee • Approve each meeting’s minutes at next scheduled meeting
Communication	<ul style="list-style-type: none"> • Brett Collins - Lancaster • Amy Vessels – Bolton • Sharon Poch - Lancaster 	<ul style="list-style-type: none"> • Chair: Sharon Poch • Secretary: Amy Vessels 	<ul style="list-style-type: none"> • Create 2022-2023 calendar of meeting dates and key topics • Advise SC and district regarding communication strategies/best practices • Collaborate with the School Building Community Engagement and Outreach Subcommittee • Collaborate with the Superintendent in developing a District Communication Plan • Approve each meeting's minutes at next scheduled meeting

Regional Agreement Amendment Advisory Council (RAAAC)	<ul style="list-style-type: none"> Leah Vivirito Sharon Poch 	<ul style="list-style-type: none"> Chair: Leah Vivirito Secretary: Shared 	<ul style="list-style-type: none"> Review the current regional agreement and suggest amendments to remain in compliance with Massachusetts General Law, legal precedent and regulation.
NRHS School Building Committee	<ul style="list-style-type: none"> Joseph Gleason – Lancaster Leah Vivirito - Stow Amy Cohen - Bolton 	<ul style="list-style-type: none"> Chair: Joseph Gleason Vice Chair: Leah Vivirito Vice Chair: Amy Cohen <p>Minutes recording by Skanska</p>	<ul style="list-style-type: none"> Work with the MSBA to determine the feasibility of renovation/new construction of the Nashoba Regional High School. If feasible, the SBC is responsible for working with the three towns to secure approval of the proposed project. If approved, the SBC works with the MSBA and design team to plan and construct the project.
Collective Bargaining	<ul style="list-style-type: none"> Amy Cohen - Bolton Leah Vivirito - Stow 		<ul style="list-style-type: none"> Represent NRSD on Units A & C contract negotiation Provide updates to SC as appropriate

ADVISORY *	MEMBERS		CHARGE
SEPAC Advisory (Special Education Parent Advisory Council)	<ul style="list-style-type: none"> Karen Devine -Stow 		<ul style="list-style-type: none"> Attend SEPAC meetings providing guidance to SEPAC Co-Chairs Participation limited to observer versus involvement at-the-table; provide updates to SC
DEAR J Advisory (Diversity, Equity, Acceptance and Racial Justice Advisory)	<ul style="list-style-type: none"> Sharon Poch - Lancaster 		<ul style="list-style-type: none"> Obtain updates from advisory and report back to School Committee on initiatives
Audit Advisory	<ul style="list-style-type: none"> Maureen Mazzone - Stow 		<ul style="list-style-type: none"> Participate as defined by the District By-laws Provide regular updates to SC as required

* An Advisory is not a Subcommittee of the School Committee, the agendas and minutes are maintained by advisory councils.