



NASHOBA

Regional School District

10/24/17

Position: Building Custodian
Department/Location: Nashoba Regional School District – Lancaster Schools
Pay: Bargained Scale
Hours: 40 hrs per week (includes weekends)

Position Responsibilities:

- Scrubs, dusts, sweeps, mops, vacuums, waxes, polishes floors, rooms, hallways and closets
- Dusts and arranges furniture
- Washes windows, woodwork, walls and other surfaces
- Scrubs and cleans restroom fixtures
- Replenishes tissue, towels, and soap in restrooms, kitchens, and classroom facilities
- Empties wastebaskets and other trash receptacles
- Locks and unlocks doors
- Sorts and stores materials for recycling programs
- Reports to Facilities Director and Principal on damage and/or needed repairs
- Picks up paper and other trash in buildings and/or on school grounds
- Checks heating and air conditioning equipment to ensure proper working order and reports any failures to Principal or Facilities Director
- Performs minor repairs under direction of Facilities Director and/or Principal
- Other duties as assigned

Job Qualifications & Physical Demands:

Must have custodial experience and have some knowledge of cleaning methods, materials and equipment, have some skill in the use of small equipment used in routine cleaning. Must have the ability to understand and follow oral and written instructions. Must be able to assist in the protection of students and school property, assist the principal in fire and other emergency drills as required by law and School Committee policy. Must be able to walk and stand on tile flooring for up to 1-2 miles per day, lift up to 50 pounds, move furniture weighing up to 50 pounds, bend and twist regularly at the waist, knees and neck.

Special note to current NRSD custodians:

Current NRSD custodians at the school where this vacancy is located should let the principal know if they would be interested in being considered if this job is assigned to a shift different from the shift they currently work. In other words, tell your principal your shift preference in case a position on your preferred shift is available.

Current NRSD custodians at schools other than the site of this vacancy who would be interested in a transfer only if this job is assigned to a particular shift should apply and make that notation on their expression of interest. If interested in any shift at the new location, apply as usual without a notation as to shift preference.

To Apply: Apply through SchoolSpring. See link to Schoolspring on the NRSD website: www.nrsd.net "Employment Opportunities".

Applicants for employment are considered without regard to age, physical, mental or psychiatric disability, genetics, race, religion, sex, sexual orientation, gender identity, marital status, national origin, or military status.